

<b>Subject:</b>	<b>Commissioning Grants Prospectus</b>		
<b>Date of Meeting:</b>	<b>20<sup>th</sup> January 2014</b>		
<b>Report of:</b>	<b>Executive Director Adult Social Care and Health Chief Operating Officer, Brighton &amp; Hove Clinical Commissioning Group</b>		
<b>Contact Officer:</b>	<b>Name:</b>	<b>Debbie Greening</b>	<b>Tel: 295739</b>
	<b>Email:</b>	<b>Debbie.greening@brighton-hove.gcsx.gov.uk</b>	
<b>Ward(s) affected:</b>	<b>All</b>		

**FOR GENERAL RELEASE**

**1. SUMMARY AND POLICY CONTEXT:**

- 1.1 The second annual Adult Social Care & Health Commissioning Grants Prospectus was published in May 2013 bringing together investment from different parts of the Council (Adult Social Care, Public Health and Communities) and the Clinical Commissioning Group.
- 1.2 This report gives details of the procurement process, the outcomes and funding awards that have resulted from this process and services that will be in place from 1<sup>st</sup> April 2014 for 3 years.

**2. RECOMMENDATIONS:**

- 2.1 That Committee note Adult Social Care Commissioning Prospectus funding agreement awards as detailed in Point 3.11.

**3. RELEVANT BACKGROUND INFORMATION/CHRONOLOGY OF KEY EVENTS**

- 3.1 The Adult Social Care Prospectus is aimed at the voluntary & community sector and is designed to develop local services that promote and improve the health, social care and well-being of people living in the city.
- 3.2 The Prospectus was produced by Adult Social Care working in partnership with commissioning colleagues from Public Health, Corporate Performance, Equalities and Communities, and Brighton and Hove Clinical Commissioning Group.
- 3.3 Jointly funded by the NHS and the Council, the Prospectus provides an alternative procurement approach that give equal weighting to elements of quality, cost and social capital. A key aim is to encourage partnership arrangements that use resources to best effect and provide local people with more choice and control.

- 3.4 The commissioners used a range of processes to inform development of outcomes in the following areas:
- Specialist advocacy services
  - Activities for older people in localities across the city
  - A city-wide co-ordination function to facilitate connections between organisations working in the city
  - Psychosocial support for the BME community. Funding for each outcome area was agreed for 3 years to provide some security for the voluntary and community sector organisations to develop their services and improve their capacity to meet emerging need

### 3.5 Overview of outcomes and funding available

<b>Commissioning Prospectus Outcome Areas</b>		
<b>1.Specialist Advocacy</b>		
Outcome		
1.1	Independent, free, local advocacy services to support adults using, or seeking to use, adult social care and health services	190,000 (including 85,311 ring-fenced for people with learning disabilities)
1.2	Independent mental health advocacy (IMHA) and community mental health advocacy	£ 210,000
<b>2. Locality based activities for older people</b>		
Central and North area		142,566
East area		124,382
West area		145,566
Outcome		
2.1	Supporting people to be as independent as possible	
2.2	Reducing social isolation	
2.3	People remain healthy and well for as long as possible	
2.4	Providers compliment city-wide and locality provision to maximise support for older people's activities	
<b>3.City -wide co-ordination</b>		<b>96,997</b>
Outcome		
3.1	Partnership working across and between localities to support wider outcomes	
3.2	Mechanisms are in place to ensure that users are involved at all stages of activity	
3.3	Organisations and activities flourish to provide quality services	
3.4	People remain healthy, well and independent	
3.5	Co-ordinating city-wide information	
<b>4 Psychosocial support in the Black, Minority and Ethnic Community</b>		<b>36,593</b>
Outcome		
4	To improve the mental health management and well- being of black and ethnic minority communities who live in Brighton and Hove, in particular those who have limited knowledge of , or access to, community mental healthcare services	

3.6 These outcomes were developed in partnership with stakeholders to ensure that the future shape of services focus on what matters most to residents. This process involved use of existing information, evidence and research and the knowledge and experience of local providers in the community and voluntary sector to review and design the outcomes.

### 3.7 Governance arrangements

A steering group was set up in January 2013 to oversee the prospectus process. Membership consisted of all the relevant commissioners with an interest in the Prospectus together with officers from procurement, finance and contracts departments. The group was chaired by the head of Commissioning and Partnerships in Adult Social Care and the Community Voluntary Sector Forum (CVSF) was also invited to sit on the steering group to represent the sector and to act as a critical friend throughout the process.

### 3.8 Procurement process

3.8.1 Various consultation events took place during autumn 2012 and spring 2013 to determine the final outcomes in each area. Invitees included both current and potential new providers and were used to facilitate partnerships.

The prospectus was published on the South East Business Portal on May 1st 2013.

3.8.2 Two training sessions were arranged through the CVSF to assist potential bidders to understand the process, increase bid writing skills and to assist with partnership bids for those providers who had not had this experience before. This was widely advertised through the CVSF to reach as many potential bidders as possible.

3.8.3 Bidder's briefings were held for each outcome area of the prospectus during May and all questions asked and answers given were published on the SE Business Portal to ensure a fair and transparent process. Applications were received for the first stage of the process by 28<sup>th</sup> June 2013.

### 3.9 Evaluation

3.9.1 Evaluation teams were formed consisting of the relevant commissioners, procurement manager and a representative group of service users, known as the "people's panel." The CVSF recruited these volunteers and they were provided with evaluation training to ensure they understood their role and the process.

3.9.2 The application form was split into sections on quality, social capital and cost. The section on social capital included a question set by service users in East Sussex and this incorporated a number of themes, this section of the application was evaluated by the people's panel.

3.9.3 The first stage of the evaluation process was completed by the end of July 2013. Each bidder was then invited to a meeting to discuss their submission and they were given feedback to indicate any areas for improvement. Following this process they were invited to resubmit a revised bid by 20<sup>th</sup> September 2013

3.9.4 The evaluation teams then made adjustments to scores to reflect the content of the revised bids.

### 3.10 Awards Process

To comply with governance requirements a report was taken to the Clinical Commissioning Group (CCG) governing body on 26<sup>th</sup> November with a recommendation to approve the award of contracts which had part of all CCG funding. This was agreed.

3.11 The bidders were contacted on 27th November to inform them of the outcome of their bid. **The awards for each outcome area are detailed below:**

### Commissioning Prospectus Funding Awards

	<b>Outcome area</b>	<b>Award</b>
1.1	<b>Specialist Advocacy</b>	Partnership bid: Mind-in Brighton and Hove – Lead Partner
		Brighton and Hove Impetus - Interact
		Brighton & Hove Speak Out
		Brighton & Hove Age UK
		The Fed Centre for Independent Living
1.2	<b>IMHA and MH community advocacy</b>	Funding award not finalised – Procurement team are advising on next steps
2.	<b>Older people activities</b>	
	<b>West</b>	Hangleton And Knoll
		Impact Initiatives- St Johns
		LGBT Switchboard
		Trust For Developing Communities
	<b>East</b>	Somerset Day Centre
		Impetus - Neighbourhood Care Scheme
		Community Service Volunteers- Lifelines
	<b>North / Central</b>	Impact Initiatives- St Johns
		LGBT Switchboard
		Trust for Developing Communities
3.	<b>City-wide co-ordination</b>	The Fed Centre for Independent Living
4.	<b>BME Psychosocial support</b>	Trust For Developing Communities

### 3.12 Implementation

Following award, commissioners and the contract team will work with the successful bidders to establish a clear set of performance indicators; to finalise the specification and to confirm contractual arrangements; prior to the new service starting at the beginning of April 2014.

3.13 Where bids from the incumbent provider were not successful the commissioner and the contract team will support providers through the process of transferring the service to the new provider.

### 3.14 Evaluation of the Prospectus process

This is the second commissioning prospectus produced by Adult Social Care and partners. There was much learning following last year's prospectus and this has helped to improve the arrangements for this year. The CVSF have been very helpful in providing feedback at the steering group throughout the process and this will contribute to changes that should improve the experience for the next prospectus.

3.15 Other departments within the Council are also using prospectus approach to some commissioning activity and the intention going forward is to produce one annual Prospectus containing various strands of commissioning activity rather than having a number of different Prospectus documents. To achieve this commissioning cycles will need to be aligned.

## 4. **COMMUNITY ENGAGEMENT AND CONSULTATION**

4.1 A range of consultation was undertaken with a variety of stakeholders to identify the desired outcomes for each area of the prospectus. This included use of existing information and research, co-production with residents and community and voluntary sector providers to develop the outcomes and inclusion of representative service users through the evaluation process.

4.2 The CVSF have been actively involved throughout the process to represent the sector and to advise and assist with engagement activity.

## 5. **FINANCIAL & OTHER IMPLICATIONS:**

### Financial Implications:

5.1 'The Commissioning Prospectus funding awards, totalling £0.736m, will be jointly funded by the NHS and the Council within existing budget resources.'

*Finance Officer Consulted: Mike Bentley Date: 08.01.2014*

### Legal Implications:

5.2 There are no specific legal or Human Rights Act implications arising from this Report which is for noting only.

*Lawyer Consulted: Sandra O'Brien*

*Date:08.01.2014*

### Equalities Implications:

- 5.3 The Prospectus has a strong equalities statement that reflects the Council's intention to embed good practice across all services.
- 5.4 Some areas of prospectus activity had Equality Impact Assessments completed prior to the start of the process. Others considered the impacts on groups with protected characteristics as part of the process of developing the outcomes and included specific objectives around vulnerable groups within the requirements of the prospectus.
- 5.5 As part of the implementation process commissioners will work with the successful bidders to ensure Equality Impact Assessments are completed, monitored and reviewed.

### Sustainability Implications:

- 5.6 Improving health and wellbeing, providing high quality advice and information and tackling inequality are key outcomes identified within the Prospectus and all support the Councils sustainable community strategy. Public Health funding has been included within the outcome area for activities for older people to ensure that specific outcomes relating to health and well-being and behaviour change can be met through the prospectus.

### 5.7 Any Other Significant Implications

The outcomes identified within the Prospectus support the Council's priorities through:

- Tackling inequality
- Supporting vulnerable adults to live healthy independent lives;
- Reducing health inequalities;
- Increasing leisure opportunities for vulnerable older people;
- Providing accessible and responsive services to diverse communities;
- Improving community cohesion by promoting stronger partnerships between community and voluntary sector organisations;
- Working collaboratively with CVS partners to ensure resilience within the sector and to provide improved transparency and openness.
- Ensuring value for money and assessing social value.

## **6. EVALUATION OF ANY ALTERNATIVE OPTION(S):**

- 6.1 Following procurement advice and the success of the previous prospectus the Prospectus approach was taken forward. This was rather than taking a traditional tending approach.

## **SUPPORTING DOCUMENTATION**

### **Appendices:**

None

### **Documents in Members' Rooms**

None

### **Background Documents**

None